

WORK PLAN

COMMITTEE DATE	ITEMS	Author	Responsible Officer
26th January 2023			
	Internal Audit Progress Report	Lucy Cater	David Stanley
	Elected Member Code of Conduct		Angela Claridge
	Work Plan		
	Feedback from the Peer Review- Governance Arrangements		Angela Claridge/ David Stanley
	Annual Treasury Management Strategy and Annual Non-Treasury Investment Strategy 2023/24	Michelle Burge	David Stanley
	Annual Capital Strategy 2023/24		
	Annual Ombudsman Report	Mary-Ann Forrest	Angela Claridge
	Time Limits for O&S and Audit	Ana Prelici	Angela Claridge
27th April 2023			
	Annual Governance Statement – Action Plan Update	David Stanley	
	2021/22 Statement of Accounts and Audit Opinion – Update #2	David Stanley	
	Accounting Policies	Michelle Burge	David Stanley
	Corporate Enforcement Policy	Emma Cathcart	
	CFEU Update Report (RIPA and IPA annual update)	Emma Cathcart	David Stanley
	Internal Audit Progress Report	Lucy Cater	David Stanley
	Internal Audit Plan and Charter	Lucy Cater	David Stanley
	Member Training Relating to Gloucestershire Wide code of Conduct	Angela Claridge	
25th July 2023			
	Corporate Risk Register	Cheryl Sloan	
	Internal Audit Annual Opinion	Lucy Cater	David Stanley
	Annual Governance Statement	David Stanley	
	Annual Statement of Accounts		David Stanley
	Informing the Audit Risk Assessment	David Stanley	
	Treasury Management Outturn		David Stanley

	Corporate Risk Register	Cheryl Sloan	
18th October 2023			
	Corporate Risk Register	Cheryl Sloan	
	CFEU Update Report (RIPA and IPA annual update)	Emma Cathcart	David Stanley
	Internal Audit Progress Report	Lucy Cater	David Stanley
	Annual Standards Sub-Committee update		Angela Claridge

Other Officer Reports				
CyberSecurity Update	Report / Verbal Update	John Chorlton / Tony Oladejo		January – For Information / to Note
Annual Governance Statement Action Plan	Report / Verbal Update		David Stanley	Quarterly / Half Yearly?
Risk Management Policy		Zoe Campbell's Team		Approval
Fraud Risk Strategy Update		Emma Cathcart		Annual
RIPA / IPA (Policies x3)		Emma Cathcart		Next due 2023
Proceeds of Crime and Anti Money Laundering Policy		Emma Cathcart		Next due 2024
Counter Fraud and Anti Corruption Policy		Emma Cathcart		Next due 2025
Minutes of Licensing Sub-Committee				Annual - April

External Audit Reports

Audit Progress Report and Sector Update				Quarterly
Audit Plan				Annual
Audit Findings Post Audit Final Letter of Representation	Presented with Statement of Accounts			Annual
Fee Letter				Annual
Housing Benefit Subsidy Certification (KPMG)		Mandy Fathers		